

## **CHARGING AND REMISSIONS POLICY**

### Rawcliffe Bridge Primary School

#### **AIM**

In conformity with the requirements of the Education Reform Act 1988, it is the policy of the Governing Body:

- To make a broad programme of activities and trips accessible to as many pupils as possible
- To establish and maintain a fair and coherent system of charges within the constraints of the school budget, seeking to ensure that no child should have their access to the curriculum limited by charges.

The Governing Body also recognise that there is a clear distinction in charging between Curriculum and Non Curriculum activities.

#### **CURRICULUM ACTIVITIES**

- Curriculum activities  
A charge will be made for all board and lodging costs on residential visits, except where pupils are entitled to statutory remission.
- Residential Trips – Board and Lodgings  
Voluntary contributions will be requested for trips and activities which take place mainly within school hours. No child may be excluded because of inability to pay but the school is entitled to cancel the trip if the level of contributions does not meet its budgetary requirements.
- Any insurance costs will be included in charges for trips and activities.
- General Lesson Costs  
There may be a small charge in respect of practical subjects, for full or partial cost of materials and ingredients if parents/children have indicated in advance that they wish to own the finished product.
- Music Tuition  
A charge of £50 per term will be made in order to make a contribution towards the cost of instrumental tuition by teachers of the Music Support Service. (This cost is for September 2009 to September 2010 at which time the cost will be reviewed in line with any increase of the Service Level Agreement from the Schools' Music Service.
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## **NON CURRICULUM ACTIVITIES**

- Non Curriculum trips and activities  
The school will levy a charge for all optional extras such as trips which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination. The school reserves the right to cancel the trip if there are insufficient pupils to make the trip viable. In these circumstances a full refund will be given. Any insurance costs will be included in the charges for the trips and activities
- School Property  
The school will charge parents for damages to or loss of school property caused wilfully or neglectfully by their children.
- Private Lettings  
The school will charge for private lettings using the scale of charges as set out for directed community use of school premises by the Local Authority, to include VAT where appropriate. Discretion can be allowed at the Field Teachers/Finance Manager's discretion.

## **STATUTORY REMISSION**

Statutory remission is given to those parents who are in receipt of either:-

- Income Support
- Income Based Job Seekers Allowance
- Support under Part vi of the Immigration and Asylum Act 1999
- Child Tax Credit (providing that they are not entitled to Working Tax Credit and have an annual income that does not exceed the yearly Inland Revenue assessed threshold - £14495 for 2007/8).
- Guarantee element of State Pension Credit

The Charging and Remissions Policy will be reviewed every two years and charges may be adjusted as a result of that review.

Date November 2009

Date of Review : November 2011